ITMC Council Business Meeting

October 2, 2013

Attendees

Department of Natural Resources and Conservation	Bill Anker
State CIO	Ron Baldwin
Department of Fish, Wildlife, and Parks	Barney Benkelman
Department of Revenue	Tim Bottenfield
Department of Transportation	Mike Bousliman
Teachers' Retirement System	Rick Bush
Department of Justice	Joe Chapman
Department of Environmental Quality	Dan Chelini
Department of Corrections	John Daugherty
Department of Agriculture	John Dayton
Legislative Services Division	Steve Eller
Department of Public Health & Human Services	Daniel Forbes
Local Government-Ravalli County	Joe Frohlich
State Auditor's Office	Glynis Gibson (online)
Office of Public Instruction	Jim Gietzen
State Library	Evan Hammer
Department of Labor and Industry	Judy Kelly
Bureau of Crime Control	Jerry Kozak (online)
Department of Commerce	Larry Krause
Public Service Commission	Ousmane Loum (online)
Department of Higher Education	Edwina Morrison
Governor's Office	John Noble
State Fund	Stacy Ripple
Department of Administration	Michael Sweeney
Secretary of State's Office	Mark Van Alstyne

Guests
Barrow Consulting – Sandra Barrows; **LEG** – Greg Olsen; **Dell Services** – Karen Farley, Sterling Fuhriman; **DLI** – George Parisot; **DNRC** – Kreh Germaine; **DOR** – Margaret Kauska; **JUD** – Tammy Peterson; **LFD** – Kris Wilkinson; **Microsoft** – Steven Fiore, Ben Callahan; **Northrop Grumman** – Veronica Lamka; **OPI** – Tab Dougherty; **Oracle** – Trevn Kuli; **Arrow Solutions Group** – Brittney Souza; **SOS** – Patti Borsberry; **Cisco** – Adam Kopczuk

Real Time Communication (online)
Jerry Steinmetz, Garrett Bricker, Kristin Burgoyne, Wes Old Coyote, Josh Gillespie, Jerry Marks, Dan Mossman, Steve Holman, Sue Leferink, and Tammy Stuart

SITSD Attendees
Carol Schopfer, Tammy LaVigne, Lynne Pizzini, Dave Carlson, Warren Dupuis, Cheryl Pesta, G. Scott Lockwood, Tom Murphy, Maris Cundith, Audrey Hinman, Charlene Giefer, Anita Bangert, Miranda Keaster, Julie Kriedeman, and Kyle Hilmer

Welcome and Introductions – Michael Sweeney, Chair

Business
Discuss the status of ITMC as an Advisory Council- Tammy LaVigne
- When we submitted the new membership roster it appeared as a change in the Executive Order.
  - We were told to just submit the new membership.
- Announced the appointed voting members of the Advisory Council for the new term; Ron Baldwin, Joe Frohlich, Michael Sweeney, Mike Bousliman, John Daugherty, Mark Van Alstyne, Tim Bottenfield, Larry Krause, and Evan Hammer.

Strategic Planning Update- Ron Baldwin
- The workshop/worktop exercise is scheduled for October 24.
  - We have solicited participation from the agencies.
- Kyle Hilmer said the intent of the worktop exercise is to demonstrate with an agency, using the Gartner model format for strategic document and the IT planning documents, to come out with a communication vehicle for your stakeholders.
- Ron heard concerns at ITB about the compressed timeline for agencies to adapt.
  - Ron explained that he saw this to be an incremental adjustment.
- Ron is excited about the exercise, to see how it will work and to create something that will yield a product and make the process more tangible.

Finalize ITMC member representatives for the User Access Control and Verification Team- Carol Schopfer
- Announced the team representatives; John Daugherty, Mike Bousliman, Jody Troupe, Margaret Kauska, Dave Johnson, and Joe Chapman.
- Ron stated if everyone is in agreement we will move forward with this team.

Update on IT Conference
ITMC Panel Luncheon Working Group- Dan Chelini
- Team members are Michael Sweeney, Tammy LaVigne, Joe Chapman, Penne Cross, Mark Van Alstyne and Dan Chelini.
- We have met a couple of times and have a basic structure that we will discuss with Ron.

Awards Working Group- Michael Bousliman
- Will be discussed with Ron before sending out the solicitation.
- Group consists of Larry Krause, Joe Chapman, Tim Bottenfield, and Mark Van Alstyne who will review what is submitted and recommend for the award.
- We need to resolve what the award will be and that Carol can help with logistics.
- This group needs your support please consider nominating.

Software Asset Management Program Update- Maris Cundith
- Distributed and discussed the "SAM Program ITMC Update" handout.
- Tammy suggested a communication plan on Microsoft, Oracle, and ESRI so everyone understands.
- Evan Hammer is almost certain the ESRI date is June 2015. Maris will review and revise.
- Michael Sweeney asked when SAM will be offered as a service.
  - Maris added to her handout.

- Ron Baldwin has high hopes for the Flexera tool that agencies would utilize as well to assist with their own Asset Management in cooperation with us.
  - John Noble to use Flexera SCCM is needed.
    - Suggested that if SITSD hosts on their servers to provide it for small agencies.
    - More discussion is needed let's talk at the next meeting Michael Sweeney suggested.

Stacey Otterstrom from the Governor's Office provided an update on Microsoft CRM effort at the Governor's Office. Stacey was task to come up with a solution that would replace the outdate contract system.

Ron Baldwin presented Joe Frohlich with a letter of appreciation from the Governor.

Information Technology Board Update- Tammy LaVigne
- We had our first meeting with the new board yesterday.
- Went over the purpose of the Board.
- Discussed this Board's role and that the Council can task ITMC with research and other issues.
- Went over the strategic planning process and the timeline.
- Talked about industry trends and we passed out a handout on NACIO's top ten CIO concerns across the nation.
- Called for agenda items and these came up; discuss and look at shared and collaborate on IT projects, understand the philosophy regarding the rates of SITSD services, and to discuss major IT initiatives.
- Meeting intervals will be quarterly.

ERM/EMC Project Update- Anita Bangert
- Working to determine the most efficient and effective solution for the State of Montana based on input from the agencies CIO, LGIT and other stakeholders.
  - Information will be used to put together a RFI.
- We have a signed project charter and are working on a category of questions.
- Survey will be out by the end of next week.

Security Policy and Common Controls- Larry Krause
- ISMG group drafted a baseline set of controls that were sent out for review and comments.
  - Distributed a handout with the comments they received.
- Group discussed the implementation time period.

Action Item- Support adoption of policy and controls
- Mike Bousliman motioned that the policy as written is accepted with the exception of the highlighted language and Dan Forbes seconded.
- The motion was unanimously approved.

SITSD proposal for server configuration standards- Lynne Pizzini
- A draft Blade Server Configuration Standards is available on the ITMC website for your review.

- Provide comments to Lynne before November 1.

Update on agency use of SITSD Change Management Process – Lynne Pizzini
- Recommended within the Blade Server Configuration Standards is the use of SITSD's change management process.
- An online presentation is scheduled for Monday October 7, at 2:00 p.m.
  - We will get education out to you and accept comments.
- For a follow up session contact Carol Schopfer at CSchopfer@mt.gov

Update on the transition from NOD32 to Endpoint Security- Lynne Pizzini
- We wanted to consolidate the security tools, save money and provide the best security we could from an enterprise perspective.
- We later discovered that Microsoft has made some changes in its licensing structure for the Endpoint product for use on servers.
- Decided for servers to extend our contract with ESET NOD32 for an addition year.
  - SITSD will be pay for those licenses.
- Over the next year we will investigate antivirus solutions.
- The email message will go out tomorrow morning.
- On desktop ESET we are working with agencies outside of the enterprise perspective.
  - Maris is working on that and will have cost quotes by early next week.

Statewide Mobile Device Management Strategy Working Group- Lynne Pizzini
- Lynne has a template from Gartner.
- Our first meeting will be October 11, at 10:00 a.m. in room 53 at the Mitchell Building.
  - You are encouraged to attend.
- We are still working on the mobile device management solution.
  - RFI closes on Friday.
  - We will then put together our requirements to move forward.

Reminder of Security Training- Lynne Pizzini
- Launched the statewide training and awareness program this month.
- We have a new website called infosec.mt.gov.
- We have launched the SAN's training for all state employees.
- Encouraged agencies to rollout and use the training.

Michael Sweeney announced that registration is now open for the IT Conference.

Tammy LaVigne provided and update and background on the Charitable Giving pop-ups. If there is a problem or you have comments let Tammy know at TLaVigne@mt.gov or call 444-2589. Group discussed and suggested that the PIO's be notified.

Discussion of future ITMC meeting times- Michael Sweeney
- Group discussed what time worked best.
- Will be an action item for our next meeting.

Standing Agenda Items
Posted Reports   None

Next meeting is November 6, at 1:00 pm

Member Forum

Larry Krause asked if there is a need to continue the SCCM Community of Interest. With lots of the systems in SITSD moving towards SCCM the group will be seeing more interest. Larry will get the COI kick started.

Public Comment

Brittney Souza with Arrow Solution Group was approved through the Master IT Contract Services for IT Staff Augmentation with state agencies.

Ben Callahan with Microsoft is the new Account Manager for the State of Montana. Ben offered to organize a Microsoft expert guest speaker for one of the SCCM meeting.

McManus with ikuw Solutions- we provide professional and technical training and have trained a number of the state employees on SCCM.

Adjourned at 3:22 pm